



THE MISSISSIPPI DEPARTMENT OF MENTAL DEPARTMENT PRESENTS

THE MISSISSIPPI SCHOOL

FOR ADDICTION PROFESSIONALS

**** Abstract Deadline March 16th, 2015****

Title: Call for Abstracts for Poster Presentations at the 8th Annual Mississippi School for Addiction Professionals

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Topic Areas: Prevention, Intervention, or Treatment related to Alcohol, Tobacco, and Other Drugs, HIV/AIDS, Depression, Mental Illness, and Suicide

The Mississippi School for Addiction Professionals is currently accepting abstracts submissions for Poster Presentations for the 8th Annual Mississippi School for Addiction Professionals to be held at the **Hattiesburg Convention Center, Hattiesburg, Mississippi** April 7 – 10, 2015. Abstracts submissions must be relevant to *Prevention, Intervention, or Treatment related to Alcohol, Tobacco, and Other Drugs, HIV/AIDS, Depression, Mental Illness, and Suicide*. Abstracts must emphasize learning objectives and presentation format should highlight the background, method, results, and conclusion/findings of your study/research.

Abstracts should be submitted to Thia J. Walker at thia.walker@dmh.state.ms.us or Jasmine Williams at jasmine.williams@dmh.state.ms.us by Midnight on **March 16, 2015**. A complete list of deadlines is available on the MS School Website (www.themsschool.ms.gov). All submitters will be notified via email of their abstract status, on or about **March 20, 2015**.

Structured Format for Abstracts for Poster Presentations: Abstracts for Poster Presentations are limited to one page, should be printed on one side of 8 ½ by 11 inch white paper, with one-inch margins, single-spaced, 12 – point font, with simple serif font such as “Time New Roman”. Abstracts should be submitted in a structured format. Please use one of the following two formats:



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- Background: study objectives, hypothesis, or a description of the problem.
- Methods: study design, including a description of participants, procedures, measures, and appropriate statistical analyses.
- Results: specific results in summary form.
- Conclusions: description of the main outcome of the study.

An alternative format, suited for abstracts about policy, programs, interventions, and other types of research evaluations, may be used:

- Issues: a short summary of the issue(s) addressed by authors.
- Description: description of the project, experience, service, or advocacy program.
- Lessons Learned: a brief description of the results of the project.
- Recommendations: a brief statement of next steps.

Review Criteria: Standardized criteria will be used to evaluate all abstracts for poster presentation submissions. These criteria include innovation and relevance, approach/methodology, contribution to science and/or practice, and results/lessons learned.

Final Selection: The final selection will be based on peer-reviewed evaluations of the abstracts for poster board presentation proposals with consideration for available time and space, diversity of topics, and any speakers invited by the Mississippi School for Addiction Professionals planning committee.

Only listed authors who are registered for the Mississippi School for Addiction Professionals may present accepted work.



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8th Annual

Mississippi School for Addiction Professionals

Poster Session Guidelines

Poster Session Guidelines

Presenters must be registered participants of the Mississippi School for Addiction Professionals to present their poster(s) at this meeting. Session organizers, moderators and presenters are required to pay the appropriate registration fee (full or one-day). **All presenters must register by the Registration deadline.** Poster Sessions will take place at the **Hattiesburg Convention Center**.

A Poster session is a graphic presentation of authors' reports. The authors illustrate their findings by displaying graphs, photos, diagrams and a small amount of text on the poster boards. The authors will then hold discussions with the registrants who are circulating among the poster boards. Many authors find it helpful to present a brief introduction to answer the obvious questions and allow the remainder of the time for more in-depth discussions. The author must remain by his/her poster board for the duration of the one hour session. If handouts are distributed, bring approximately 50 copies. Highlight the authors' name and address information in case the viewer is interested in contacting them for more information. **No audiovisual equipment is permitted for poster presentations.**

Copies of handouts can be distributed or take advantage of the ability to upload your handouts to the Internet Cafe (more information will be provided regarding this option in your presenter's registration packet at the conference).



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Uploading Handouts

Poster Session presenters can upload their handouts in PowerPoint or PDF format ONLY at no charge during the Mississippi School for Addiction Professionals to the Internet Café. The handouts will be available for download via jump drives.

Poster Board Information

The Mississippi School for Addiction Professionals will provide poster board space for each author presentation. The author should prepare all materials in advance.

- The poster board space will be 4 feet tall by 6 feet wide, mounted on stands.
- Thumbtacks will be available onsite for mounting the displays.
- The poster session will be held at the **Hattiesburg Convention Center on Wednesday, April 8, 2015 at 6:00 p.m.** (further details will be provided in your presenter's registration packet at the conference).
- The poster session will consist of approximately 20 poster presentations numbered 1 through 20 (numbers will be posted to help you identify the correct assigned space).
- Posters may be set up ½ hour before the start of the session. To locate your assigned poster board, look for the 2-digit session number to which your poster presentation was assigned. Presentations should be taken down within 30 minutes after the session ends. Display materials not removed following the conclusion of the session will be discarded.
- Materials should include the title of the presentation and the list of authors. Letters in the title should be at least 1 inch high. Bring all illustrations needed -- figures, tables, color photographs, charts. It may be helpful to consult an artist about the display.
- The material should be well labeled and legible from a distance of 2 yards. Lettering should be bold. If you will be posting typed material, use a large font size (20 to 24 point font) on white, pale yellow or cream-colored non-glossy paper. Use 1-inch margins. Avoid use of fancy fonts. Use upper and lowercase letters. Simple serif fonts such as "Times New Roman" are easier to read than sans (without) serif fonts such as "Geneva".